



## **FACILITIES ATTENDANT**

The Port Alberni Port Authority (PAPA) invites applications for the full-time position of Facilities Attendant. The Facilities Attendant position is now available and is a position within the International Longshore and Warehouse Union Local 517 offering a wage of \$18.66 per hour with a great benefits package.

The ideal candidate will possess experience, education and sound knowledge of commercial janitorial care and building maintenance. A valid Driver's License and vehicle are required and the successful applicant must submit a criminal record check.

### **Typical duties include, but are not limited to the following:**

- cleaning the commercial kitchen and sanitizing equipment
- cleaning common areas at the Dock+ and Ice Plant
- ensuring administration offices and outdoor areas are clean and presentable
- daily cleaning of washrooms and staff room
- restocking supplies for all areas as directed
- pressure washing / shoveling snow / painting
- grounds keeping maintenance
- minor building maintenance and repairs
- ensuring all areas are presentable with collection of debris
- maintaining the cleanliness of meeting rooms and the boardroom
- setting up tables and chairs for meetings and cleaning the meeting room after each use
- laundry duties as assigned
- other related duties as required

The Facilities Attendant full job description can be found at:  
<https://papa-appa.ca/opportunities/employment-opportunities/>

Applicants must forward a Cover Letter, Resume and three (3) References to:

Port Alberni Port Authority  
Manager of Administration & Properties  
Attention: Lisa Scherbarth  
[lscherbarth@papa-appa.ca](mailto:lscherbarth@papa-appa.ca)

The Port Alberni Port Authority regrets that only those selected for an interview will be contacted. No telephone enquiries please.