



Clayoquot Action.org

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Clayoquot Action Job Posting – Education Program Coordinator

Date posted: 20 May 2025

Closing date: 12 June 2025

Salary: \$17.85 / hour to start

Job type: 13 weeks, full-time, 30 hours / week

Start Date: June 30

Location: Tofino

Clayoquot Action is a Tofino-based conservation society committed to protecting the biocultural diversity of Clayoquot Sound. Our goals are accomplished through public education, citizen research and monitoring, and advocacy. The vision is simple: to keep Clayoquot Sound clean and green for future generations, to preserve the diversity and integrity of the ecosystems, and to maintain and develop community and cultural richness.

We currently have an opportunity for an energetic people-person to join our team as the Education Program Coordinator. You will help coordinate weekly film screenings, table at Tofino Public Market on Saturdays, and support other staff with a variety of tasks.

You are:

- Passionate about protecting Clayoquot Sound
- Comfortable interacting with the public
- Organized and able to balance daily tasks
- Able to learn and utilize online and digital technologies as needed

Clayoquot Action offers a flexible and rewarding work environment.

If you're interested in this position and meet the requirements, please e-mail a cover letter and your resume ASAP to Dan Lewis, Executive Director (dan@clayoquotaction.org), as interviews will be happening on a rolling basis. When submitting your application please name and save your attachments with your first and last name in the title, i.e.: "Raj_Singh_Cover_Letter.pdf" and

"Raj_Singh_Resume.pdf."

Only short-listed candidates will be contacted for interviews. No phone calls please.

Clayoquot Action is committed to an inclusive and diverse workforce, and encourages all qualified applicants to apply including members of visible minorities, and Indigenous persons. Clayoquot Action does not discriminate based on race, nationality, ethnicity, religion, political belief, age, gender, sexual orientation or class. All applicants must be legally authorized to work in Canada.