

Full posting for HGB/HFN Websites, Alberni Employment, etc.

Assistant Market Manager
Huu-ay-aht Group of Businesses (HGB)
Bamfield, BC
Salary: \$65,000 - \$72,000 annually
Housing provided

Huu-ay-aht Group of Businesses(HGB) is seeking an energetic, customer-focused, and hands-on Assistant Market Manager to support the daily operation of the Huu-ay-aht Market/Cafe in Bamfield.

Reporting to the Market Manager, the Assistant Market Manager plays a key leadership role in the day-to-day operation of the Market, including retail sales, food service, liquor agency operations, customer service, inventory management, employee supervision, and facility oversight.

This position is ideal for someone who enjoys leading a team, working directly with customers, and helping create a positive experience for residents and visitors alike.

About the Role

The Assistant Market Manager is a working supervisor who leads by example and works alongside employees to ensure the Market/Café operates safely, efficiently, and professionally.

The successful candidate will assist with staffing, training, scheduling, merchandising, inventory control, customer service, operational compliance, and facility maintenance while supporting the overall success of the business.

The Assistant Market Manager assumes operational responsibility for the Market when the Market Manager is absent.

Key Responsibilities

Operations & Customer Service

- Support daily Market operations including retail, food service, and liquor sales
- Ensure exceptional customer service standards

Leadership & Team Development

- Supervise and support Market and Café employees
- Assist with recruitment, onboarding, and training
- Foster a positive and respectful workplace culture

Inventory & Merchandising

- Monitor inventory levels and stock rotation
- Receive deliveries and maintain inventory records
- Assist with ordering and purchasing activities

Facility & Safety

- Support health and safety programs
- Ensure compliance with food safety and liquor licensing requirements

Qualifications

Education & Experience

- Minimum three years of retail, food service, hospitality, or customer service experience
- Previous supervisory experience preferred
- Experience with inventory management and cash handling
- Experience training and leading staff is an asset

Skills & Abilities

- Strong leadership and communication skills
- Excellent customer service skills
- Strong organizational and problem-solving abilities
- Ability to work independently and as part of a team
- Proficiency with Microsoft Office and point-of-sale systems

Certifications

- Food Safe
- Serving It Right
- Drivers Licence

Why Join HGB?

- Competitive salary
- Opportunities for growth and development
- Meaningful work supporting the Bamfield community
- Collaborative and supportive team environment

The successful candidate will demonstrate and uphold Huu-ay-aht Sacred Principles:

- **ʔiisaak** – Greater Respect
- **ʔuuʔatuk** – Taking Care Of
- **Hišuk ma ćawak** – Everything is One

Full job description available at <https://www.hfnngroup.ca/careers/>

How to Apply

Please submit your resume and cover letter outlining your qualifications and interest in the position to: hradvisor@huuayaht.com. Applications will be accepted until the position is filled.

FACEBOOK AD – HGB, HFN, Employment Vancouver Island

NOW HIRING

Assistant Market Manager

Huu-ay-aht Group of Businesses

Bamfield, BC

\$65,000–\$72,000

Housing provided

Are you a natural leader who enjoys working with people, providing excellent customer service, and helping a business succeed?

We're looking for an enthusiastic and hands-on Assistant Market Manager to help lead the daily operations of the Huu-ay-aht Market and Café. This is an exciting opportunity to join a growing organization in one of Vancouver Island's most beautiful coastal communities.

- ✓ Leadership & supervisory responsibilities
- ✓ Retail, food service & customer service experience
- ✓ Opportunity for growth and development

The successful candidate will support daily operations, supervise staff, assist with inventory and merchandising, ensure exceptional customer service, and act on behalf of the Market Manager when required.

For the full job description, qualifications, and application details, visit:
<https://www.hfnogroup.ca/careers/>

Please submit your resume and a cover letter to: hradvisor@huuayaht.com Applications will be accepted until the position is filled.

#NowHiring #AssistantManager #RetailManagement #HospitalityJobs #BamfieldBC
#VancouverIslandJobs #IndigenousEmployment #LeadershipOpportunity #TourismJobs
#Huuayaht