



Assistant Field Supervisor

Fisheries Monitoring Programs

Ucluelet, BC

Do you think rain-soaked high-vis fashion is the next big trend? Are you passionate about sustainable seafood? Want to help look after our ocean resources? Archipelago is seeking an organized and motivated individual to work with the supervisory team to assist with the delivery of its monitoring programs in Ucluelet, BC. Hours of work can be irregular with weekend and evening work required. All necessary training will be provided.

WHAT KIND OF WORK CAN YOU EXPECT?

You will be trained to:

- Monitor and document the offload activities of groundfish commercial fishing vessels.
- Collect biological samples important to fisheries stock management.
- Identify all species landed.
- Accurately record offloaded weights into electronic data systems and on paper.
- Monitor compliance of fishery regulations.
- Assist at offloads with piece counting and halibut tagging.
- Install and service electronic monitoring equipment on board commercial fish boats.
- Review video and sensor data of commercial fishing activity to report catch and bycatch
- Schedule and deploy staff to work in port and the surrounding region.
- Assist with recruitment, hiring and training of staff.
- Perform administrative duties to keep track of equipment and finances, and maintain open communication and teamwork with coworkers in other locations.
- Regularly meet with the supervisory team, peers, and staff to exchange information and problem solve.
- Serve as a point of contact concerning the field and office operations.

WHAT DO WE OFFER?

- Health Spending Account after 3 months of employment.
- RSP matching for long term employees.
- Group health and dental benefits plan for long term employees.
- Employee and Family Assistance Program.
- Performance and Success Sharing Program for long term employees.
- A commitment to sustainability and the environment within all our operations.
- Staff funding programs for local and global non-profits.
- Experience in species identification and biological sampling of commercially important fish of BC.
- Experience in field sample and data collection and reporting for fisheries resource monitoring.
- Experience in supervision, inventory management, staffing, logistics and coordination.
- Beautiful oceanside views.

WHAT DO YOU OFFER?

- A great attitude with strong communication skills.
- Self-motivated with an ability to prioritize and organize own workload in an effective manner, while working within broad guidelines without direction.
- Computer savvy and comfortable using applications on phone, computer, and tablet.
- Able to work independently, follow procedures, and meet strict deadlines.
- Ability to work flexible schedules including on-call, short notice and irregular hours.
- Demonstrated ability to provide leadership and work well as a team.
- The job is physically demanding and candidates should be capable of lifting baskets of fish (50+ pounds) and climbing ladders up to 25 feet to board fishing vessels.
- Interest in learning to work on electronic monitoring equipment systems and a mechanical aptitude.
- High school graduate.
- Must have a valid BC Driver License (or equivalent to) with a reliable vehicle.
- Bonus points: Experience scheduling and supervising staff.
- Bonus points: Experience with hand tools and basic understanding of electrical circuits.
- Bonus points: Knowledge of the fishing industry and ability to identify commercially important species.
- Bonus points: Post-Secondary education in a related field and/or relevant work experience.

TERMS OF EMPLOYMENT

- The anticipated salary range for this role is \$39,000 to \$48,500 based on experience.
- 3 weeks paid vacation and 5 days paid personal days per year (prorated for the first year).
- The position is based on an annual average of 37.5 hours per week. There is more work in the summer and less work in the winter.
- Must obtain Fisheries Observer Certification through Fisheries and Oceans, Canada*. This required certification training is provided to successful candidates in our 2-week paid training course.
- All successful candidates will need to provide a criminal record check to be certified as a Fisheries Observer as required by the Department of Fisheries and Oceans Canada.
- At Archipelago, the health and safety of our staff, clients and communities are a priority. All offers of employment are contingent on the candidate providing proof of being fully vaccinated against COVID-19 by the date of hire.
- Ability to travel within Canada and the US.

*Fisheries Act and Fisheries (General) Regulations state that a person who owns, operates, manages, or is an employee of an enterprise that catches, cultures, processes or transports fish cannot be certified as a Fisheries Observer.

TO APPLY: Email a pdf of your resume and cover letter to: hr@archipelago.ca

Application Deadline: Open until suitable candidate is found

Note: Interviews may be conducted throughout the posting period and the position may be filled prior to the closing date.