

# Bakery Clerk – Full Time

The Co-operative Retailing System (CRS) is a unique, multi-billion-dollar organization based on the fundamental principles of co-operation. It is comprised of a network of approximately 200 autonomous retail co-operatives across Western Canada along with their branch operations, and Federated Co-operatives Limited (FCL). FCL is the wholesaling/manufacturing arm of the CRS, which provides the retail co-ops with a range of products and services. Ucluelet Consumers Co-operative Association invites applications for the position of Bakery Clerk.



As a Bakery Clerk with the Ucluelet Co-op, you are responsible for preparing, decorating, pricing, packaging and merchandising bakery products. At the Co-op, it is our priority to provide only the freshest and highest quality products.

## **Duties & Responsibilities:**

- Come to work with a positive, professional approach and attitude
- Be dependable for all scheduled shifts
- Provide outstanding courteous customer service
- Be familiar with and adhere to all Ucluelet Co-op policies and procedures
- Prepare, package, price and stock product as required and assigned
- Frost and decorate cakes or other baked goods
- Maintain and display all types of bakery products according to standards
- Provide proper maintenance and clean equipment regularly
- Be familiar with and adhere to all sanitation and personal hygiene policies of the co-op and government legislation
- Advise the manager when orders for replenishment of inventory are required and ensure proper mark-down reports
- Other duties as assigned

## **Qualifications:**

- A secondary school diploma is preferred
- Previous retail experience is considered an asset
- Food preparation experience
- Excellent customer service skills
- Attention to detail

We welcome candidates with a combination of relevant education and experience to apply.

## **Working Conditions:**

Flexible, must be willing to work a variety of hours, including days, evenings as well as weekends and holidays based on the business needs

## **Physical Requirements:**

- Constant standing and walking throughout shift for up to 8 hours
- Physically demanding; frequent lifting and carrying up to 50 lbs
- Kneeling, pushing, pulling, lifting
- Occasional ascending or descending stairs

## **Ucluelet Consumers Co-op offers the following:**

- Full Benefits Plan including MSP, Extended Health Care, Dental, Life Insurance & Long-Term Disability Insurance
- Employee Family Assistance Program
- Competitive wages paid bi-weekly
- Tuition Assistance
- Excellent Opportunities for further development and advancement

If you would like to be a part of our exciting team email a resume and cover letter to [hr@uclueletcoop.com](mailto:hr@uclueletcoop.com) or apply in person with your resume at our location at 1580 Peninsula Road.

*Join Our Team!*