




Employment Opportunity: Uu-a-thluk Capacity Building Coordinator



Uu-a-thluk (NTC Fisheries), is seeking an experienced, full-time Capacity Building Coordinator. The successful candidate will deliver the Uu-a-thluk Capacity Building Program to all 14-member Nations of the Nuu-chah-nulth Tribal Council. This position will be based out of Port Alberni and will have frequent travel to all Nuu-chah-nulth territories.

Position Responsibilities:

- Liaise with Uu-a-thluk partners and Nuu-chah-nulth Nations (youth, elders, fishers, and other community members) to plan, organize and deliver educational and training programs.
- Coordinate summer science camps and other activities for youth.
- Partner with Nuu-chah-nulth communities to deliver traditional food harvests and demonstrations.
- Increase development of Nuu-chah-nulth oceans and freshwater management content in public and Nuu-chah-nulth school curricula.
- Collaborate with other NTC Departments, including Education, Health, and NETP, on fisheries related initiatives.
- Provide skills development and oversight to Uu-a-thluk interns and technicians, including career development support.
- Work with the Uu-a-thluk Communications and Development Coordinator to design capacity building projects and funding proposals.
- Work with the Uu-a-thluk Marine Stewardship Coordinator to deliver educational and community outreach in connection with the Salmon Parks initiative.
- Maintain and develop partnerships with external organizations, First Nations fisheries programs, and local schools to encourage career awareness and job placements related to aquatic resources.
- Maintain and develop supplemental internship programs, including recruitment of Nuu-chah-nulth interns into mentored positions.
- Maintain all aspects of financial management and reporting related to the Uu-a-thluk Capacity Building Program.

Preferred Qualifications:

- Relevant post-secondary education and work experience
- Excellent, proven verbal and written communication skills
- Able to meet deadlines and maintain productive working relationships
- Demonstrated ability to multi-task, plan and implement activities and handle a heavy workload
- Able to work independently and as part of a team
- Computer skills in Microsoft Office including Word, Excel, PowerPoint, Outlook and the Internet
- Experience working with First Nations
- Must have a valid BC Driver's License, access to a reliable vehicle and be prepared to travel
- Provide an acceptable criminal record check

Apply by **February 28, 2020** by sending your cover letter, resume and three references (available to contact) to:



Nuu-chah-nulth Tribal Council
PO Box 1383
5001 Mission Road
Port Alberni, BC V9Y 7M2
Attn.: Human Resource Manager
Fax: 250-723-0463
Email: apply@nuuchahnulth.org

(We regret that we will only respond to those applicants chosen for an interview. We thank all applicants for their interest. Pursuant to Section 16(1) of the Canadian Human Rights Act, preference will be given to aboriginal candidates who have a working knowledge of Nuu-chah-nulth culture and fishing practices).

Nuu-chah-nulth Tribal Council