



Term Employment Opportunity: Uu-a-thluk Capacity Building Coordinator

Uu-a-thluk (NTC Fisheries), is seeking an experienced, full-time Capacity Building Coordinator (Maternity backfill to January 31, 2020). The successful candidate will deliver the Uu-a-thluk Capacity Building Program to all 14 member Nations of the Nuu-chah-nulth Tribal Council. This position will be based out of Port Alberni and will have frequent travel to all Nuu-chah-nulth territories.

Position Responsibilities:

- Maintaining all aspects of financial management and reporting related to the Uu-a-thluk Capacity Building Program
- Maintaining and designing training programs that support developing fisheries
- Working with Uu-a-thluk staff and Nuu-chah-nulth Nations to deliver a wide range of training and education projects and activities
- Coordinating summer science camps and other activities for youth
- Partnering with Nuu-chah-nulth communities to deliver traditional food harvests and demonstrations.
- Increasing development of Nuu-chah-nulth oceans and freshwater management content in public and Nuu-chah-nulth school curricula
- Providing skills development and oversight to Uu-a-thluk interns and technicians, including providing career development support
- Working with the Uu-a-thluk Communications and Development Coordinator to design capacity building projects and funding proposals
- Working with Uu-a-thluk staff, contractors and committees to implement improvements to the Council of Ha'wiih Forum on Fisheries
- Maintaining and developing partnerships with external organizations, existing departments including First Nation fisheries programs, Uu-a-thluk and local schools to encourage career awareness and job placements related to aquatic resources
- Maintaining and developing supplemental internship programs, including recruitment of Nuu-chah-nulth interns into mentored positions
- Liaising with Uu-a-thluk partners and Nuu-chah-nulth Nations (youth, elders, fishers, and other community members) to plan, organize and deliver educational programs

Preferred Qualifications:

- Relevant post-secondary education and work experience
- Excellent, proven oral and written communication skills
- Able to meet deadlines and maintain productive working relationships
- Demonstrated ability to multi-task, plan and implement activities and handle a heavy workload
- The ability to work independently and as part of a team
- Computer skills in Microsoft Office including Word, Excel, PowerPoint, Outlook and the Internet
- Ideally candidates should have experience working with First Nations
- Must have a valid BC Driver's License, access to a reliable vehicle and be prepared to travel
- Provide acceptable criminal record check

Apply by **November 27, 2018** by sending your cover letter, resume and three references (available to contact) to:



Nuu-chah-nulth Tribal Council
PO Box 1383
5001 Mission Road
Port Alberni, BC V9Y 7M2
Attn.: Human Resource Manager
Fax: 250-723-0463
Email: apply@nuuchahnulth.org

(We regret that we will only respond to those applicants chosen for an interview. We thank all applicants for their interest. Pursuant to Section 16(1) of the Canadian Human Rights Act, preference will be given to aboriginal candidates who have a working knowledge of Nuu-chah-nulth culture and fishing practices).

Nuu-chah-nulth Tribal Council