

SAGE HAVEN SOCIETY

December 16, 2024

Internal/External Job Posting Full-Time Community-Based Victim Services Worker

Purpose

The Community-based Victim Services Coordinator provides emotional support and justice-related services to victims of intimate violence (domestic violence, criminal harassment, stalking, date rape, residential school abuse, etc.). This program supports women, men, children, youth, and families.

Start Date: Immediate

Site: Located at the Port Alberni 3rd Avenue office of the agency

Hours: 35 hours per week, Monday to Friday, 8:30 am – 4:30 pm with an unpaid hour for lunch. This is an in-person position (not a hybrid).

Skills: This position supports victims of intimate crimes (domestic violence, stalking, etc.) by providing:

- emotional support
- information about the criminal justice system including case-specific information
- knowledge and assistance with developing safety plans
- practical assistance including referrals, help completing victim impact statements and applications to the Crime Victim Assistance Program, and orientation to witness and court procedures; and
- accompaniment to hospital, RCMP, court, and other appointments.

Applicant must have:

- clear understanding of Violence Against Women
- conflict resolution and negotiation skills
- proven skills and experiences working with vulnerable client populations that include all ages, genders, and cultures
- computer literacy and knowledge of provincial and federal online applications

Education:

- Diploma in related Human/Social Services field

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- Two years directly related service or equivalent combination of education and experience.
- Knowledge of the criminal justice, legal, medical, and social service systems as they relate to intimate crime issues.
- Understanding of trauma and the impact of intimate crime on individuals and families.

Salary: Health Sciences Association of BC, Grid Level 12 \$29.17/hr. - \$33.49/hr.
This position requires Union Membership
Employee may be required to use an automobile in the performance of duties

Apply: By email: to executivedirector@sagehavensociety.org by noon Tuesday,
December 31, 2024

Only Candidates being considered will be contacted