

CARETAKER – GROUNDS & FACILITIES

Full Year Contract Position

Start Date: April, 2026

Wage: Starting at \$20.00/hour -Year Contract Position

Contract Position

POSITION OVERVIEW

We are seeking a reliable, hands-on Caretaker to support the year-round operation of our campground. This is ideally an onsite position, with a staff site provided (water, sewer, electric). Candidates must have their own unit. Local applicants will also be considered if they can reliably commute throughout the year.

The Caretaker plays a key role in maintaining a clean, safe, and welcoming environment for guests. The role includes full-time hours during the main season and reduced winter hours focused on essential janitorial work, site checks, and general onsite duties.

WEEKLY HOURS BY SEASON

April

- 32 hours/week
- 4 days × 8 hours (e.g., Thu - Sun)

May – September 7

- 40 hours/week
- 5 days × 8 hours (Wed–Sun)

September 8 – October 15

- 24 hours/week
- 3 days × 8 hours (Tue - Fri)

Post October 15th

- 15 hours/week
- 5 days × 3 hours 11:00 am – 2:00pm (Mon – Fri) (janitorial, site checks, general onsite duties)

On Call Requirement

- Occasional call coverage Wednesday and Thursday evenings if required.

UNIFORM & PERSONAL PROTECTIVE EQUIPMENT

The caretaker role requires appropriate clothing and safety gear suitable for year-round outdoor work in all weather conditions. The company provides branded T-shirts, Hoody, work gloves, and safety glasses.

The caretaker is responsible for supplying their own steel toe safety footwear, durable work pants, and heavy-duty rain gear appropriate for coastal conditions

WORK-LIFE BALANCE, OVERTIME & ON-CALL COVERAGE

We value a healthy work-life balance and aim to schedule staff in a predictable and sustainable way. Overtime is not expected in this role; however, if additional hours are required, they will be paid in full accordance with BC Employment Standards, including overtime rates where applicable.

During peak season, the caretaker may be scheduled for up to two on call evenings per week, specifically Wednesday and Thursday evenings. On call time is not considered working time unless the caretaker is called out. If a callout occurs, the caretaker will be paid in accordance with BC Employment Standards, including the minimum callout of two hours at the appropriate wage rate.

EXAMPLE WEEKLY SCHEDULE (PEAK SEASON)

Day	Shift
Monday	OFF
Tuesday	OFF
Wednesday	8am–4pm

Day	Shift
Thursday	8am–4pm
Friday	8am–4pm
Saturday	8am–4pm
Sunday	8am–4pm

KEY RESPONSIBILITIES

Grounds & Facilities

- Litter picking, grass cutting, fire pit clearing, trail checks
- General DIY and maintenance
- Fence building, landscaping, constructing picnic tables and planters
- Light plumbing and electrical tasks (no licensed)
- Washroom cleaning and refresh
- Recycling and sanitation duties
- **Winter:** janitorial, site checks, essential upkeep)-licensed)

Guest & Office Support

- Operating online reservation software
- Assisting guests with basic inquiries
- Supporting office staff when required
- Providing customer service and campground presence
- Bear safety awareness and guest education

Team & Safety

- Following all WorkSafe BC rules and safety procedures
- Working independently or as part of a team
- Participating in monthly team meetings during peak season

QUALIFICATIONS

- Physically fit and comfortable working outdoors in all-weather
- Strong customer service and communication skills

- Basic DIY, landscaping, plumbing, and electrical abilities
 - Attention to detail and problem-solving mindset
 - Valid driver's license preferred
 - Ability to work independently and collaboratively solving mindset.-solving mindset
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STAFF SITE

- Water, sewer, and electric hookups provided
 - Must have your own RV/trailer/unit
 - Access to shared washroom facilities
 - Quiet hours and site rules apply
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HOW TO APPLY

Please submit your resume and a brief cover letter to:

camp@uclueletcampground.com **subject:** 2026 Employment

Include confirmation of your legal right to work in Canada and whether you require a staff site.
