

**CANADIAN MENTAL HEALTH ASSOCIATION  
PORT ALBERNI BRANCH**

**DATE POSTED:** April 10, 2024

**POSITION:** **Activity Worker – Clean Team Program**  
Temporary part-time – 20 hours per week  
Hours of work: variable, or 4 hours per day, Monday to Friday

**SALARY RANGE:** Grid 21 - \$27.92

**WORK AREA:** CMHA- New Horizons Clubhouse 3178 – 2<sup>nd</sup> Avenue and community

**JOB DESCRIPTION:** The Clean Team Activity Worker is responsible for the facilitation, logistical needs, and overall operation of service in the Community Clean-up project. A.W. will schedule, direct, supervise, support, and maintain safety for a small team of vulnerable clients (Transitional Employees). A.W. will build and maintain relationships with community businesses, with the intent to create sustainable funding streams.

**REQUIRED QUALIFICATIONS AND CONDITIONS OF EMPLOYMENT:**

- Grade 12
- Certificate in Community Social Services
- One-year recent related experience, or equivalent combination of education, training, and experience
- Physical ability to carry out the duties of the position
- Equipment maintenance, trouble shooting, and technical skills with simple machinery
- Able to establish and maintain respectful rapport with clients, following CMHA Code of Ethics, Policies & Mission Statement
- Crisis intervention skills and trauma informed care
- Willing to adhere to “Managing Hostile Interactions” protocol
- Certificates in First Aid/CPR and Naloxone training
- Class V B.C. Driver’s License and regular access to a safe, working vehicle may be needed.
- Able to communicate effectively and professionally, verbally and in writing
- Ability to work independently and in cooperation with others
- Critical thinking, analyzing and problem-solving skills

**COMMENCEMENT DATE:** ASAP

**PLEASE SUBMIT RESUME and COVER LETTER TO KATRINA KIEFER, EXECUTIVE DIRECTOR  
CMHA-PA 3178 2<sup>nd</sup> AVENUE, PORT ALBERNI, B.C. V9Y 4C3.**