

# Contents Cleaner

## Valet Restorations

3218 3<sup>rd</sup> Ave, Port Alberni, BC

Full-Time, M-F 7:30-4:30

## Location

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**Valet Restorations**, A Successful West Kootenays Family Oriented Emergency Response Company with 30 years in the industry, is rapidly growing and is now currently expanding in other areas of BC. When our clients experience a fire, flood, or other disasters, natural or man made, we respond 24/7/365 to help them recover and get things back to normal. We are a preferred vendor to many of Canada's largest insurance companies. We currently have immediate opening for Contents Cleaner at our **Port Alberni Branch** to join our family-oriented team. Previous experience in the industry would be an asset, but we are willing to train the right person. Reporting to the Contents Manager, the successful candidate will be a hands-on team player with preferred previous experience working in a Contents division within the industry.

## **Responsibilities:**

- Inventory and pack contents of homes and businesses
- Labelling (tag furniture, appliances, storage bins, dry cleaning, laundry)
- Clean contents both in the warehouse and on sites
- Clean structures (walls, ceilings, floors)
- Manipulate contents (pack boxes and move them to another room)
- Construction clean-up of contaminated areas of the home or business
- Launder clothing, bedding etc.
- Keep detailed logs of supplies, laundry, boxed contents etc.
- Ability to work within a team
- Ability to follow specific instruction and direction
- Excellent time management abilities
- Attention to detail
- Be available for new floods/fires, after work hours, when On-call.

## **Qualifications:**

- Valid drivers license and a clear Drivers Abstract with a clean Criminal Record Check
- Superior customer service skills and professionalism with clients
- Able to communicate effectively
- Able to work alone or with minimal supervision
- On-the-job training is provided

We offer full-time, year-round employment and benefits.

\$18-\$25/hr depending on experience.

If this is you and you want to be part of our team, we would love to hear from you!

Please send a resume to [admin.pa@valetrestorations.ca](mailto:admin.pa@valetrestorations.ca) and put "Contents Cleaner" in the subject line

We thank all who apply, however, only selected candidates will be contacted.