Contents Processing Tech

Valet Restorations
3218 3rd Ave, Port Alberni, BC

Full-Time, M-F 7:30-4:30

Location
3218 3rd Ave, Port Alberni, BC

Valet Restorations, when our clients experience a fire, flood, or other disasters, natural or man made, we respond 24/7/365 to help them recover and get things back to normal. We are a preferred vendor to many of Canada's largest insurance companies.

We currently have immediate opening for Contents Cleaner at our **Port Alberni Branch**. Previous experience in the industry would be an asset, but we are willing to train the right person. Reporting to the Contents Manager, the successful candidate will be a hands-on team player with preferred previous experience working in a Contents division within the industry.

Responsibilities:

- Inventory and pack contents of homes and businesses
- Labelling (tag furniture, appliances, storage bins, dry cleaning, laundry)
- Clean contents both in the warehouse and on sites
- Clean structures (walls, ceilings, floors)
- Manipulate contents (pack boxes and move them to another room)
- Construction clean-up of contaminated areas of the home or business
- Launder clothing, bedding etc.
- Keep detailed logs of supplies, laundry, boxed contents etc.
- Ability to work within a team
- Ability to follow specific instruction and direction
- Excellent time management abilities
- Attention to detail
- Be available for new floods/fires, after work hours, when On-call.

Qualifications:

- Valid drivers license and a clear Drivers Abstract with a clean Criminal Record Check
- Superior customer service skills and professionalism with clients
- Able to communicate effectively
- Able to work alone or with minimal supervision
- On-the-job training is provided

We offer full-time, year-round employment and benefits.
$20-$25/hr depending on experience.
If this is you and you want to be part of our team, we would love to hear from you!
Please send a resume to office.pa@valetrestorations.ca and put “Contents Cleaner” in the subject line
We thank all who apply, however, only selected candidates will be contacted.