



huu ay aht

ANCIENT SPIRIT, MODERN MIND

Part Time Permanent Position: Cultural Wellness Worker – 20 hours per week

Location: Anacra & Port Alberni Government Offices

Salary: Dependent on Experience and Education

Authority Relationship: Report to Cultural Wellness Administrator

Function and Job Summary: The Cultural Wellness Worker will work closely with the Cultural Wellness Administrator to promote, enhance and teach HFN citizens, persons caring for Huu-ay-aht children and administration cultural knowledge, protocols, history, practices and rituals. The Cultural Wellness worker will also work closely with the Child and Family Wellness Team to ensure children and youth in care have regular access to culture and will assist in the development of Culture Plans.

Key Accountabilities:

- Support the Children and Family Wellness Director in designing, implementing and sustaining cultural programs and development opportunities in conjunction with the Haw'iih and Nananiqsu
- Promote, enhance and teach HFN citizens and administration cultural knowledge, protocols, history, practices, and rituals
- Assist in the development of programming and material to teach Huu-ay-aht youth and children Huu-ay-aht First Nations teachings
- Participate in weekly programming at Anacra Learning Centre (Paawats) and Port Alberni
- Work closely with foster parents to ensure children in care are invited to cultural events and programs and to reduce barriers for participation
- Work closely with Child and Family Wellness Department to develop Culture Plans for children in care
- Always Maintaining confidentiality and neutrality
- Promoting a performance-focused environment in alignment with the HFN's values, culture, and business goals

Job Duties

- Schedule activities, ceremonies, and protocols as required
- Provide ongoing communication with citizens with regards to cultural inquiries
- Incorporate traditional knowledge in planning and execution of special events
- Encourage HFN citizens to participate in cultural activities
- Support cultural protocols as directed by Haw'iih
- Support delivery of cultural programs to meet community interest

Operational Requirements:

- Valid class 5 driver's license
- Some travel, including overnight and or weekends
- Willingness and ability to work overtime, including evenings and weekends

Office: Anacra Government Office, 170 Nookemus Road, Anacra, B.C., V0R 1B0

Phone: 1.888.644.4555/ 250.728.3414 Fax: 250.728.1222

Mail: Port Alberni Government Office, 4644 Adelaide Street, Port Alberni, B.C., V9Y 6N4 Phone: 250.723.0100 Fax: 250.723.4646



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- Successful background checks, including employment verification, criminal records checks, reference checks and education/credential verification

Education and Experience Requirements:

- Demonstrated ability and experience in upholding the HFN Organizational Values: *Professionalism, Respect, Health, Effective Communication, Trust, Support.*
- 2+ years of experience in the areas of cultural programs
- Significant experience in culturally appropriate education and engagement programs
- Demonstrated and successful experience planning, organizing, managing and communicating activities
- Strong Team Player
- Strong skill set in utilizing online platforms

We thank all applicants for their interest in this position; however, only those candidates selected for an interview will be contacted. Please email your covering letter & resume to HR@huuayaht.org by fax 250-728-1222 or mail att: Human Resources Manager, 4644 Adelaide St, Port Alberni, BC, V9Y 6N4. Please quote Cultural Wellness Worker Job Posting. Closing date for this position is September 30, 2021 at 4:00 pm.



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Vision - *The Huu-ay-aht envision a strong, self-governing, and self-reliant Nation. lisaak will guide us as we work together to foster a safe, healthy, and sustainable community; where our culture, language, spirituality, and economy flourish for all.*

Mission - *As a leader among First Nations, the Huu-ay-aht First Nations will create certainty for its community, generate wealth for financial independence, provide economic opportunities, deliver social, cultural and recreational programs for all Huu-ay-aht.*

Huu-ay-aht First Nations Values

PROFESSIONALISM

- Ethics – be prepared, on time and ready to work
- Ethics – be responsible for the success of your work and others
- Lead by example
- Respect - for confidentiality, yourself, and co-workers
- Work / Life Balance
- Work Smarter - Share your expertise and your successes
- Take pride in your work

RESPECT

- Golden Rule – Treat others how you want to be treated
- Listen actively and attentively to what people are saying and clarify
- Accept people for who they are and do not judge
- Basic Etiquette – remember the common courtesies, kindness & compassion
- lisaak
- Observe protocol and ceremony

HEALTH

- A healthy body, mind and soul through proper diet, sleep, and exercise
- Avoid burning out with a proper work / life balance
- Be positive - always remember to smile and laugh

- Care about each other, ask questions and follow up
- Be appreciative of one another and the work we do

EFFECTIVE COMMUNICATION

- Think twice, speak once
- Make sure your body language is sending the correct message
- Provide responses in a timely manner; acknowledge request and provide timeline
- Listen attentively and clarify

Trust

- Walk the talk - be honest, no gossiping
- Believe the good in everyone not the bad
- Voice your concerns, do not harbor them – clear the air
- Spend more time focusing on what you are supposed to be doing, and less time on what others are or are not doing
- Be happy and enjoy your work life

SUPPORT

- Be available to help and ask for help when needed
- Advocate and help one another
- Provide constructive criticism, not just criticism
- Do not gossip; stop gossip when it occurs
- Clarify and seek feedback from each other