

Tofino
ARTS
Council

TOFINO ARTS COUNCIL SEEKS A CREATIVE EXECUTIVE DIRECTOR

DO YOU HAVE A PASSION FOR THE ARTS? ARE YOU UP FOR A FUN AND EXCITING CHALLENGE? DO YOU LOVE WORKING WITH THE COMMUNITY? DO YOU WANT TO WORK WITH A DYNAMIC BOARD OF DIRECTORS?

TOFINO ARTS COUNCIL IS SEEKING AN EXECUTIVE DIRECTOR

STARTS: MAY 25TH 2026

WAGE: \$30-35 HOURLY

HOURS: 20/WEEK WITH OPPORTUNITY FOR GROWTH

Position Summary:

Reporting to the Board Of Directors, The Executive Director will lead the Tofino Arts Council, delivering on its strategic plan focused on four key areas: human resources and team development; programs; communication and outreach; and funding.

Key Responsibilities include:

- Writing applications for grants and funding
- Developing programs to support the artists of Tofino and the Outer Coast
- Inspiring activities in the Arts and Commerce Hub
- Fostering positive relationships with the Arts Council and all the communities of the Outer Coast
- Board and Society administrative support

The successful candidate will have:

- Enthusiasm for West Coast arts and culture and a desire to make life on the West Coast creative and complete for all
- Excellent interpersonal skills and a proven record for collaboration
- Experience in the creative sector
- Strong administrative and written communication skills
- Fundraising and grant writing experience



SEND YOUR RESUME TO:

INFO@TOFINOARTSCOUNCIL.COM

Applications open until April 24th, 2026