

## Experienced Housekeeper

The Redford Motel is looking to hire a qualified individual to join our housekeeping team for this fast-paced position.

### Details Regarding This Position:

- This is a casual/part time position
- The shifts can be any day of the week depending on guest checkouts (this includes weekends and holidays)
- The number of hours of work will range from 20 – 25 per week but might be more depending on motel occupancy
- Typically the shift will start around 10 AM
- Wage range \$18.00 to \$19.00 per hour depending on experience

### What A Work Day Will Consist Of:

- The main responsibility will be to reset the guest room back to how it was before it was occupied, this includes the items listed below (but not limited to):
  - Vacuum carpeting and upholstered furniture
  - Sweep and mop floors
  - Make beds and change sheets
  - Distribute clean towels and toiletries
  - Perform laundry duties which include collect, sort and transport laundry to and from the rooms
  - Clean kitchen and bathroom fixtures and appliances
  - Restock kitchen items such as glasses, comment cards, coffee and other amenities
  - Handle and report lost and found items
  - Reports any maintenance issues including burned out light bulbs
  - Perform general cleaning tasks throughout the property as needed

### What You Need to Qualify:

- Previous cleaning experience is an asset, but we are willing to train if necessary
- Detail oriented and ability to recognize where and what to clean
- Flexible with hours and schedule
- Good communication and organization skills
- Be able to lift, pull and push a moderate weight
- Be able to follow instructions and procedures
- Comfortable taking directions and working under supervision
- Flexible and adaptable to changing needs
- Be comfortable and able to work efficiently in a fast-paced setting

### How to Apply:

- Apply in person at Redford Motel (3723 Redford Street, Port Alberni) between the hours of 10 AM – 12 PM

**>>> Serious Inquiries Only Please <<<**