



Port Alberni Shelter Society

3681 3rd Ave.,
Port Alberni, BC, V9Y 4E7
Phone: 250-723-6511

Support Services Worker – Casual, on Call, Weekends, Holidays

Located on the traditional territories of the Hupacasath and Tseshaht First Nations, the Port Alberni Shelter Society (PASS) is a registered Canadian charity that is committed to providing housing, food, clothing, recovery options and employment opportunities to individuals experiencing homelessness.

We currently have an opening for a casual on-call Support Services Worker. The successful candidate must be able to work all shifts, including evenings, weekends and holidays.

Job Title: Support Services Worker

Reports to: Senior TRC Manager

Start Date: As Soon As Possible

Benchmark: Program Coordinator 1

Rating for Grid level/point value: Grid level 12

Wage: (\$25.95/hr) as per the current collective agreement

Job Summary:

Under the supervision of the Senior Therapeutic Recovery Center Manager, a Support Services Worker provides support to our clients. This position entails working directly with clients and other agencies, providing referrals to community resources. This position contributes directly to the client's holistic recovery by addressing fundamental aspects of self-worth, self-care and life skills through real work. Although this is a casual, on-call position, it may lead to part or full-time work.

Duties/Responsibilities:

Collaborate with the team to support clients to meet their wellness goals. Provide a calm, non-judgmental approach to care and advocacy. Mentor life skill development, time-management, evidence-based substance protocols, counselling and mental health support. You will be accountable to the Executive Director and the Senior TRC Manager for duties which may include database entries, case planning, client intake, referrals and other duties associated with the position. You are directly responsible for the care and control of the clients and the building that they reside in.

Qualifications:

- Minimum Human Service Worker Diploma (2 year) and or combination of education and experience.
- Strong computer skills, proficient in Microsoft Word, and Microsoft Excel.
- Current Criminal Records Check.
- Current WorkSafe level 1 First aid.
- Naloxone training and knowledge surrounding trauma informed care practices/non-violent crisis intervention preferred upon employment.

Additional Information:

- This job entails working with a broad cross section of individuals with varying needs and is best suited to individuals who like to work with people.
- Successful applicants should be a strong positive influencer, empathetic, outgoing and have strong interpersonal skills and personal boundaries.
- Working conditions may at times be challenging, as some clients may be uncooperative or demanding.
- Hands-on work may be required as some clients may need help with household-management and assistance to develop life skills.

How to Apply:

Please email resumes and cover letters to amy@portalbernishelter.com

PASS thanks all applicants for their interest, however only those selected for an interview will be contacted.