



huu ay aht

ANCIENT SPIRIT, MODERN MIND

Full-time Temporary Position: Marine Technician (Temporary Backfill)

Term: May – August 29, 2025

Location: Anacla Government Office

Wage: \$25-\$34 per hour

Authority Relationship: Marine Monitoring Coordinator

Function and Job Summary: The Marine Technician will assist in implementing important marine resource management initiatives for the Huu-ay-aht First Nations through supporting various field projects involving kelp health and extent mapping, marine invasive species removal, marine mammal monitoring, and intertidal surveys.

Key Accountabilities

- Preparing the day-to-day operations of the Marine Monitoring and Stewardship program in consultation with the Marine Monitoring Coordinator
- Maintaining a cohesive team, and coordinating and supporting Huu-ay-aht youth technicians through a demanding field season
- Following safety protocols and setting clear expectations of the team to maintain a safe working environment
- Ensure compliance with HFN legislation and human resources policies and WorkSafeBC

Job Duties

- Collects project data in an organized and repeatable way (mainly using pre-existing digital forms) and organizes raw data into a centralized repository.
- Conduct field work in terrestrial and aquatic environments on boats and unpaved roads.
- Ensuring tools, materials, and supplies are readily available for each project (field equipment, boats, vehicles) and that these remain in good working order.
- Drafting end of season program summary on marine monitoring and stewardship program progress for Marine Monitoring Coordinator to provide program continuity, and to support effective data analysis and formal reporting.
- Preparing informal reports to Huu-ay-aht Citizens through the newsletter and social media in collaboration with HFN Communications team.
- Attends internal and external meetings and training as directed.
- Other duties as directed to achieve organizational goals and operational needs.
- Encourage a positive and supportive working environment and a team approach to completion of tasks

Operational Requirements

Office: Anacla Government Office, 170 Nookemus Road, Anacla, B.C., V0R 1B0

Phone: 1.888.644.4555/ 250.728.3414 Fax: 250.728.1222

Mail: Port Alberni Government Office, 4644 Adelaide Street, Port Alberni, B.C., V9Y 6N4 Phone: 250.723.0100 Fax: 250.723.4646



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- Proficient with computer technology Microsoft applications (Word, Excel, Outlook) and using handheld digital devices (tablet/smartphone) for data collection and communication.
- Small Vessel Operator Proficiency, Marine Radio Operator, and Small Domestic Vessel Basic Safety certificates to safely and confidently captain marine vessels in variable conditions.
- Some travel, including overnight and or weekends.
- Willingness and ability to work overtime, including evenings and weekends.
- Ability to work outdoors and inclement weather.
- Successful background checks, including employment verification and reference checks.

Education and Experience Requirements

- Experience supervising youth
- Strong interpersonal skills including ability to work in a team environment and build effective working relationships with a wide variety of people and organizations.
- Genuine care for Huu-ay-aht's lands, resources and citizens.
- OFA level 1 and CPR C.
- Valid Class 5 driver's license.
- High level of integrity, confidentiality, and accountability, strong work ethic and positive team attitude.

Preferred Qualifications – preference may be given to applicants who have or are willing to obtain:

- A degree, diploma, or equivalent experience in marine education, resource management, or related is an asset.
- Swiftwater Rescue Certification, 40-hour Wilderness First Aid, Marine Basic First Aid, Basic Operations Drone Pilot Licence Certificates
- Experience in preparing communication materials for newsletters and social media.
- Experience collecting and summarizing environmental data.

We thank all applicants for their interest in this position; however, only those candidates selected for an interview will be contacted. Please email your covering letter & resume to HR@huuayaht.org by fax 250-728-1222 or mail Att: Human Resources Manager, 4644 Adelaide Street, Port Alberni, BC, V9Y 6N4. Please quote **Marine Technician Posting**. Posting open until filled, application review will begin **May 8, 2025, at 4:00 pm**.

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Vision - *The Huu-ay-aht envision a strong, self-governing, and self-reliant Nation. lisaak will guide us as we work together to foster a safe, healthy, and sustainable community; where our culture, language, spirituality, and economy flourish for all.*

Mission - *As a leader among First Nations, the Huu-ay-aht First Nations will create certainty for its community, generate wealth for financial independence, provide economic opportunities, deliver social, cultural and recreational programs for all Huu-ay-aht.*

Huu-ay-aht First Nations Values

PROFESSIONALISM

- Ethics – be prepared, on time and ready to work
- Ethics – be responsible for the success of your work and others
- Lead by example
- Respect - for confidentiality, yourself, and co-workers
- Work / Life Balance
- Work Smarter - Share your expertise and your successes
- Take pride in your work

RESPECT

- Golden Rule – Treat others how you want to be treated
- Listen actively and attentively to what people are saying and clarify
- Accept people for who they are and do not judge
- Basic Etiquette – remember the common courtesies, kindness & compassion
- lisaak
- Observe protocol and ceremony

HEALTH

- A healthy body, mind and soul through proper diet, sleep, and exercise
- Avoid burning out with a proper work / life balance
- Be positive - always remember to smile and laugh

- Care about each other, ask questions and follow up
- Be appreciative of one another and the work we do

EFFECTIVE COMMUNICATION

- Think twice, speak once
- Make sure your body language is sending the correct message
- Provide responses in a timely manner; acknowledge request and provide timeline
- Listen attentively and clarify

TRUST

- Walk the talk - be honest, no gossiping
- Believe the good in everyone not the bad
- Voice your concerns, do not harbor them – clear the air
- Spend more time focusing on what you are supposed to be doing, and less time on what others are or are not doing
- Be happy and enjoy your work life

SUPPORT

- Be available to help and ask for help when needed
- Advocate and help one another
- Provide constructive criticism, not just criticism
- Do not gossip; stop gossip when it occurs
- Clarify and seek feedback from each other

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