



huu ay aht

ANCIENT SPIRIT, MODERN MIND

**Seasonal Full Time Position:** Guardian – 37.5 h per week (averaging agreement)

**Location:** West Coast Trail and Anacla Government Office

**Start Date:** March 18, 2024

**Hourly:** Salary is based on qualifications and experience

**Authority Relationship:** \$21-30 / hour

**Application Requirements:** Cover letter & Resume

**Function and Job Summary:** Guardians are the guardians of our Nation, they are responsible for the protection and security of our people, lands, and resources. They maintain this position on behalf of the Hwiih and the Nation. Huu-ay-aht Guardians steward the West Coast Trail from Tsusiat Falls to Pachena Bay and elsewhere in Huu-ay-aht Hahuuli. The guardians work long days performing various tasks including trail maintenance, visitor services, safety, and cultural interpretation.

#### **Key Accountabilities:**

The Guardian is accountable for:

- Being an ambassador for Huu-ay-aht while maintaining safe and welcoming conditions in the HFN Hahuuli. From April to October operations are focused on the West Coast Trail Unit of Pacific Rim National Park Reserve.
- Transporting of materials and supplies needed for the trails and cabin.
- The proper and safe use of tools, materials and other equipment.

#### **Job Duties:**

- *Visitor Services*
  - Advising hikers of trail conditions, weather forecasts, and wilderness camping procedures and time and location of orientation and interpretation.
  - Share relevant local information and facilitate cultural engagement opportunities.
- *Campground and Trail Maintenance*
  - Monitor, address and report to Parks Canada the use of the campsites.
  - Clearing, brushing, cutting, limbing and disposal following set standards.
  - Assess trails and perform brushing, clearing, boardwalk levelling .
- *Prevention and Safety*
  - Maintaining an awareness of trail conditions, visitor use, public safety hazards, and initiating immediate action on any concerns related to public safety;
  - Wildlife Monitoring and Reporting
    - Reporting bear, cougar or wolf incidents
    - Observe & report killer whales sighted while working

#### **Operational Requirements:**

- Ability to safely use hand and power tools, including chainsaw and small marine vessels

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**Office:** Anacla Government Office, 170 Nookemus Road, Anacla, B.C., V0R 1B0

Phone: 1.888.644.4555/ 250.728.3414 Fax: 250.728.1222

**Mail:** Port Alberni Government Office, 4644 Adelaide Street, Port Alberni, B.C., V9Y 6N4 Phone: 250.723.0100 Fax: 250.723.4646



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- Work and camp outdoors in inclement weather. Hike with a loaded pack & gear
- Travel, including overnight and or weekends
- Willingness and ability to work overtime, including evenings and weekends
- Successful background checks, including employment verification and reference checks

**Education and Experience Requirements:**

- Must be reliable, diligent, and accountable for time and actions on the job
- Genuine care for Huu-ay-aht's lands, resources and citizens
- Current chainsaw and first aid certification
- Strong customer service orientation

***Preferred Qualifications – preference may be given to applicants who have or are willing to obtain:***

- Valid class 5 driver's license and drivers abstract
- Proficient with computer technology Microsoft applications (Word, Excel, Outlook)
- Swiftwater Rescue Certification, Small Vessel Operator Proficiency, Radio Operator, Marine Emergency Duties and Marine Basic First Aid Certificates
- Experience in natural resource management, marine monitoring, or related roles.
- Experience in cultural, maintenance, camping, and/or safety related activities

We thank all applicants for their interest in this position; however, only those candidates selected for an interview will be contacted. Please email your covering letter & resume to [HR@huuayaht.org](mailto:HR@huuayaht.org) by fax 250-728-1222 or mail Att: Human Resources Manager, 4644 Adelaide Street, Port Alberni, BC, V9Y 6N4. Please quote **Guardian Posting**. Closing date for this position is **February 23, at 4:00 pm**.



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**Vision** - *The Huu-ay-aht envision a strong, self-governing, and self-reliant Nation. lisaak will guide us as we work together to foster a safe, healthy, and sustainable community; where our culture, language, spirituality, and economy flourish for all.*

**Mission** - *As a leader among First Nations, the Huu-ay-aht First Nations will create certainty for its community, generate wealth for financial independence, provide economic opportunities, deliver social, cultural and recreational programs for all Huu-ay-aht.*

### Huu-ay-aht First Nations Values

#### PROFESSIONALISM

- Ethics – be prepared, on time and ready to work
- Ethics – be responsible for the success of your work and others
- Lead by example
- Respect - for confidentiality, yourself, and co-workers
- Work / Life Balance
- Work Smarter - Share your expertise and your successes
- Take pride in your work

#### RESPECT

- Golden Rule – Treat others how you want to be treated
- Listen actively and attentively to what people are saying and clarify
- Accept people for who they are and do not judge
- Basic Etiquette – remember the common courtesies, kindness & compassion
- lisaak
- Observe protocol and ceremony

#### HEALTH

- A healthy body, mind and soul through proper diet, sleep, and exercise
- Avoid burning out with a proper work / life balance

- Be positive - always remember to smile and laugh
- Care about each other, ask questions and follow up
- Be appreciative of one another and the work we do

#### EFFECTIVE COMMUNICATION

- Think twice, speak once
- Make sure your body language is sending the correct message
- Provide responses in a timely manner; acknowledge request and provide timeline
- Listen attentively and clarify

#### TRUST

- Walk the talk - be honest, no gossiping
- Believe the good in everyone not the bad
- Voice your concerns, do not harbor them – clear the air
- Spend more time focusing on what you are supposed to be doing, and less time on what others are or are not doing
- Be happy and enjoy your work life

#### SUPPORT

- Be available to help and ask for help when needed
- Advocate and help one another
- Provide constructive criticism, not just criticism



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- Do not gossip; stop gossip when it occurs
- Clarify and seek feedback from each other

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