

Adult, Youth and/or Family Counsellor

Responsible to: Manager **Wage Grid** Level 14 paraprofessional wage grid – 37.55

Job Summary Assesses client (families) problems. Develops and implements counselling plans for individuals, groups, and families. Plans and conducts individual and/or group counselling sessions using a variety of therapeutic counselling techniques. Provides skill building in problem areas. Participates in case management services.

Key Duties & Responsibilities

- Gathers information relevant to clients' problems by interviewing, observing behavior, meeting with caregivers and service providers and using a variety of inventories, checklists, and questionnaires. Conducts structured analyses of the information gathered to provide an assessment of the client's problems.
- Develops and implements counselling plans or family-based plans and intervention using a variety of therapeutic counselling techniques drawn from theoretical frameworks such as family systems, solution-focused, narrative, psycho-dynamic group work, and advanced group counselling techniques to resolve the assessed problems.
- Monitors client's progress and provides follow-up planning.
- Provides crisis intervention and ongoing assessment as required.
- Provides support and guidance to clients and families; facilitates positive family communication, assists clients in making positive changes and solving problems related to family functioning.
- Evaluates the effectiveness of counselling plans, reports clients' progress, and discusses case management and related concerns with clinical supervisor, social workers, peers and other professionals when required.
- Provides case management services and consultation to other service providers. Provides information on and refers clients to other community service providers, resources or professionals as required.
- Provides skill building in areas of parenting, emotions/self management techniques.
- Plans and facilitates groups as needed.
- Maintains related up-to-date records and statistics and provides reports to the supervisor as required (Stats).
- Liaises with and/ or promotes the interest of clients with other community service providers, professionals or school personnel as required.
- Protects the confidentiality of all professionally acquired information and will disclose only when properly authorized or when obligated legally or professionally to do so.
- Performs other related duties as required.

Qualifications

Education and Knowledge

Bachelor's degree in a related human/social service field. Able to be registered in their field with BCACC or other governing agency.

Clear Criminal Records Search

Training and Experience

Two (2) years recent related experience.

Or an equivalent combination of education, training, and experience.