



Tseshaht First Nation Employment Opportunity

CHILD & FAMILY SUPPORT WORKER (TEMPORARY FULL-TIME)

The Tseshaht First Nation Administration Office is now accepting applications for a temporary full-time **Child & Family Support Worker** position.

POSITION SUMMARY

Reporting to the Prevention Manager, the Child & Family Support Worker provides prevention-focused services and direct support to Tseshaht children, youth, and families both on and off reserve. This role is a key community-based resource, helping families navigate the child and family service systems, supporting cultural planning, and ensuring the safety and well-being of Tseshaht children.

The position works closely with Usma Child & Family Services, the Ministry of Children & Family Development, Court Services, and other community partners. The Child & Family Support Worker attends home visits and court hearings, provides follow-up support in the home, assists with transition and reunification planning, and facilitates referrals to appropriate services. Central to the role is building trust-based relationships and promoting family wellness in alignment with Tseshaht culture, traditions, and community goals.

PRIMARY/CORE RESPONSIBILITIES

Performs all duties and responsibilities in accordance with Tseshaht and program specific policies, standards, practices and procedures, as directed by the Social Development and Health Services Manager.

Child & Family Support

- Serve as the primary contact and liaison for families, children, and Tseshaht leadership regarding child and family service matters.
- Work in collaboration with delegated social workers on intake, investigation, and family service cases, including attending home visits and family meetings.
- Provide direct prevention and wellness support to families in their homes and community to strengthen capacity and reduce the need for child removal.
- Assist children, youth, and families with referrals to culturally safe and accessible support services.
- Support the transition process for children and youth returning to parental care, including planning and resource connection.
- Attend court hearings to provide support to Tseshaht members, encourage connection with Duty Counsel, and debrief with the Native Court Worker.
- Collaborate with agencies in cultural planning, family service planning, and other processes to ensure the well-being and cultural identity of Tseshaht children in care.
- Maintain regular contact with families and extended networks to support connection to community and culture.
- Coordinate and deliver prevention-focused activities for children, youth, and families.

Administration and Compliance

- Maintain sound documentation and case notes in both electronic and paper files, ensuring confidentiality and adherence to policies and legislation.

Hiring organization

Tseshaht First Nation

Employment Type

Full-time (Temporary)

Job Location

5091 Tsuma-as Dr.,
Port Alberni, BC, Canada
V9Y 8X9

Working Hours

37.5 hours per week

Wage Range

\$24.00 – \$29.00

Date Posted

March 18, 2026

Closing Date

April 30, 2026

- Participate in the development, review, and administration of program policies, procedures, and protocols.
- Remain current on legislation, regulations, and best practices related to child and family services.
- Complete reports and other administrative tasks as directed by the Social Development & Health Services Manager.
- Perform other related duties as required.

QUALIFICATIONS

Training, Education and Experience

- Grade 12 or GED, plus post-secondary education in a related field (Family Support Certificate, Human Services Diploma, Child & Youth Care Diploma, or Social Work Diploma).
- 2–3 years of experience in child and family support or social services, preferably within a First Nation community environment.
- Demonstrated experience engaging First Nation children, youth, families, and communities.
- Experience preparing reports, service plans, and case documentation.
- Experience supporting prevention initiatives and working in collaboration with delegated agencies.

Knowledge, Skills and Abilities

- Strong knowledge of Tseshaht community, culture, heritage, and future goals, with genuine respect for Tseshaht protocols and values.
- Solid understanding of child and family services policies, practices, and legislation as they apply to First Nations.
- Demonstrated ability to build trust-based relationships with families through empathy, consistency, and professionalism.
- Strong communication skills (verbal, written, and active listening).
- Proficiency in MS Office and comfort with maintaining confidential client records.
- Strong interpersonal skills, with the ability to engage collaboratively while also working independently with minimal supervision.
- Highly self-motivated and resilient, with a commitment to personal wellness in order to support others effectively.

Additional Requirements

- Valid Class 5 BC Driver's License and reliable transportation.
- Satisfactory Criminal Record Check with Vulnerable Sector Check.

HOW TO APPLY

Submit a cover letter, resume and three (3) current references to:

Tseshaht First Nation, Attn: Executive Director
 by mail: 5091 Tsuma-as Drive, Port Alberni BC, V9Y 8X9; or
 by email: apply@tseshaht.com

Tseshaht First Nation is an equal opportunity employer and strongly encourages its members, as well as other First Nation individuals who meet the qualifications, to apply. Whenever possible, employment opportunities and contracted services will be offered to qualified and eligible Tseshaht members.