

Academic Tutor (Elementary & Secondary)

Part-Time | Starting September 2026

West Coast Community Learning Hub (WCCLH) is expanding our tutoring team!

We are seeking enthusiastic, knowledgeable, and compassionate Academic Tutors to provide individualized educational support to students from Kindergarten through Grade 12. If you are passionate about helping students build confidence and achieve academic success, we would love to hear from you.

Current Areas of Greatest Need

We are particularly interested in applicants with experience teaching or tutoring:

- Primary (Kindergarten–Grade 3) Language Arts and Reading
- Intermediate (Grades 4–7) Mathematics
- Grade 12 Mathematics

Applicants with experience in **any elementary or secondary subject area** are encouraged to apply.

Position Details

- **Position:** Academic Tutor (Part-Time)
- **Start Date:** September 2026
- **Hours:** Up to 20 hours per week, based on student enrollment and tutor availability
- **Wage:** Starting at **\$28.00 per hour**

Tutoring may be provided one-on-one or in small groups at our learning centre.

Responsibilities

- Deliver engaging, individualized tutoring sessions.
- Support students in developing academic skills, confidence, and independent learning strategies.
- Adapt instruction to meet each student's unique learning needs.
- Communicate professionally with families and the WCCLH team.
- Maintain brief records of tutoring sessions and student progress.

Qualifications

Ideal candidates will have:

- Experience working with children or youth.
- Strong knowledge in one or more academic subject areas.
- Excellent communication and interpersonal skills.
- A patient, positive, and encouraging approach to learning.
- Reliability and professionalism.

The following are considered assets:

- Education or coursework in teaching, education, child and youth care, or a related field.
- Previous tutoring or classroom experience.
- Current First Aid certification.

Requirements

Successful applicants must provide:

- A satisfactory Criminal Record Check for working with children and vulnerable persons.
- Proof of eligibility to work in Canada.

About West Coast Community Learning Hub

West Coast Community Learning Hub is a nonprofit organization dedicated to helping children and youth reach their full potential through accessible educational programming. We believe every student deserves the opportunity to succeed, and our tutors play an essential role in creating positive learning experiences that build confidence and academic success.

How to Apply

Please submit your **cover letter** and **resume** to:

Lisa George, Executive Director

Email: *westcoastcommunitylearninghub@gmail.com*

Applications will be accepted until the positions are filled.

We thank all applicants for their interest; however, only those selected for an interview will be contacted.