



Port Alberni Shelter Society

3978 Eighth Ave.,
Port Alberni, BC, V9Y 4S2
Phone: 250-723-6511

Kitchen cook – Casual, on Call, Weekends, Holidays

Located on the traditional territories of the Hupacasath and Tseshaht First Nations, the Port Alberni Shelter Society (PASS) is a registered Canadian charity that is committed to providing housing, food, clothing, recovery options and employment opportunities to individuals experiencing homelessness.

We currently have an opening for a casual on-call Kitchen cook position. The successful candidate must be able to work all shifts, including evenings, weekends and holidays.

Job Title: Cook

Reports to: Shelter Kitchen Manager

Start Date: As Soon As Possible

Benchmark: Cook 1

Rating for Grid level/point value: Grid level 9

Wage: (\$25.55/hr) as per the current collective agreement

Job Summary:

This is a unionized casual position open to all. A Cook at our home on eighth is responsible for the prepping and preparing of 3 meals a day plus snack. We run two shifts. A morning shift which serves breakfast and lunch and an afternoon shift which serves dinner and snack.

Duties/Responsibilities:

- Meal prep
- Cooking/serving
- Cleaning
- interacting with clients

Qualifications:

- Food safe level 1
- Current Criminal Records Check.
- Level 1 first aid

Additional Information:

- This job entails working with a broad cross section of individuals with varying needs and is best suited to individuals who like to work with people.
- Must be able to manage time according to meal times.
- Organization and communication is important when working with meal schedules

How to Apply:

Please email resumes and cover letters to Shelby@portalbernishelter.com

PASS thanks all applicants for their interest, however only those selected for an interview will be contacted.