

EMPLOYMENT OPPORTUNITY

Responsible Adult

Posted Date: September 2025

Scheduling: Variety of Hours

Closing Date: open until filled

Wage: \$23/hr + benefits

Kackaamin Family Development Centre (KFDC) is seeking a Responsible Adult in our new childcare facility ([Erica Seitcher Childcare Centre](#)). KFDC provides family treatment services for individuals of all ages with a focus on building healthy family attachment, trauma healing and addictions recovery. Our Aboriginal Head Start Program is an inclusive Early Learning Program founded in Indigenous Culture and Language. Cultural learning is enhanced by teachings from our Elders and Knowledge Keepers.

Key Responsibilities:

- Assist ECEs in providing culturally grounded programming through a child-led and inquiry-based approach
- Collaborate with a team to provide the six programming components of Aboriginal Head Start: Culture and Language, Parent and Family Involvement, Social Support, Education, Health Promotion and Nutrition
- Support an exciting, engaging environment in our new childcare centre
- Flexibility to assist in the Learning Centre and with Family Programming
- Assist with reporting, documenting and sharing observations

Job Requirements:

- 3 years+ sobriety/abstinence from alcohol, marijuana, and other illicit substances
- 19+ years old
- Emergency Child Care First Aid & CPR-C certificate
- Experience and/or knowledge of working with Indigenous-led organizations and communities
- Completion of Responsible Adult 20 hour Training including: Child Development, Guidance, Health, Safety, Nutrition and Emergency Procedures
- Vulnerable Sector Check and Criminal Record Check clearance
- BC Driver's License (class 5)

Applicants will be screened according to suitability. Interested applicants please submit your resume with a cover letter along with your references to apply@kackaamin.org.

t 250-723-7789 www.kackaamin.org
f 250-723-5926 7830 Beaver Creek Rd
e apply@kackaamin.org Port Alberni, BC V9Y8N3