



**Port Alberni
Shelter Society**

3681 3rd Ave.,
Port Alberni, BC, V9Y 4E7
Phone: 250-723-6511

Kitchen cook – Casual on call

Located on the traditional territories of the Hupacasath and Tseshaht First Nations, the Port Alberni Shelter Society (PASS) is a registered Canadian charity that is committed to providing housing, food, clothing, recovery options and employment opportunities to individuals experiencing homelessness.

We currently have an opening for a casual on-call Kitchen cook position. The successful candidate must be able to work all shifts, including evenings, weekends and holidays.

Job Title: Cook

Reports to: Shelter Kitchen Manager

Start Date: As Soon As Possible

Benchmark: Cook 1

Rating for Grid level/point value: Grid level 9

Wage: (\$25.55/hr) as per the current collective agreement

Job Summary:

This is a unionized casual position open to all. A Cook at our home on eighth is responsible for the prepping and preparing of 3 meals a day plus snack. We run two shifts. A morning shift which serves breakfast and lunch and an afternoon shift which serves dinner and snack.

Duties/Responsibilities:

- Meal prep
- Cooking/serving
- Cleaning
- interacting with clients

Qualifications:

- Food safe level 1
- Current Criminal Records Check.
- Level 1 first aid

Additional Information:

- This job entails working with a broad cross section of individuals with varying needs and is best suited to individuals who like to work with people.
- Must be able to manage time according to meal times.
- Organization and communication is important when working with meal schedules

How to Apply:

Please email resumes and cover letters to Shelby@portalbernishelter.com

PASS thanks all applicants for their interest, however only those selected for an interview will be contacted.

"Port Alberni Shelter Society (PASS) is located on the traditional unceded territory of the Hupacasath and Tseshah First Nations. PASS recognizes the impact of the trauma experienced by Indigenous people in the colonial encounter and works with all people on Vancouver Island for healing and repair of these and other traumas."

