



Port Alberni Shelter Society

3681 3rd Ave.,
Port Alberni, BC, V9Y 4E7
Phone: 250-723-6511

Custodian – Part time - Weekend position

Job Title: Custodian

Reports to: Shelter Kitchen Manager

Start Date: As Soon As Possible

Rating for Grid level/point value: Grid level 3

Wage: (\$21.72/hr) as per the current collective agreement

Job Summary:

We're looking for a dependable and detail-oriented individual to join our weekend janitorial team. This role involves cleaning and maintaining to ensure a safe, sanitary, and welcoming environment for clients and staff. The position requires working independently, following a set cleaning routine, and taking initiative to maintain cleanliness.

Duties/Responsibilities:

- Maintain cleanliness of Indoor and outdoor common areas
- Sweep and mop hallways, stairwells
- Wipe down high-touch surfaces (e.g. doorknobs, railings, remotes)
- Empty trash bins and replace liners throughout the building
- Wash and launder cleaning cloths, mop heads, and shower curtains

Qualifications:

- WHIMIS

"Port Alberni Shelter Society (PASS) is located on the traditional unceded territory of the Hupacasath and Tseshaht First Nations. PASS recognizes the impact of the trauma experienced by Indigenous people in the colonial encounter and works with all people on Vancouver Island for healing and repair of these and other traumas."

- Current Criminal Records Check.

Additional Information:

- This job entails working with a broad cross section of individuals with varying needs and is best suited to individuals who like to work with people.
- Organization and communication is important when working with cleaning schedules

How to Apply:

Please email resumes and cover letters to Shelby@portalbernishelter.com

PASS thanks all applicants for their interest, however only those selected for an interview will be contacted.

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