



huu ay aht

ANCIENT SPIRIT, MODERN MIND

Employment Opportunity

Oomiiqsu Support Worker

(Casual/On-Call and Graveyard Coverage)

Position	Oomiiqsu Support Worker
Location	ʔumʔiiqsu (Oomiiqsu) Centre, Port Alberni, BC
Scope	Casual/on-call and graveyard support coverage
Reports to	Oomiiqsu Centre Manager
Salary/Starting Wage	Casual Tenant Support Worker rate: \$32.64 per hour; Graveyard shift rate: \$38.09 per hour. Please note: these positions are not tax exempt.
Benefits	In accordance with HFN policy and the applicable employment status
Schedule/Hours	As needed, including day, evening, weekend, and overnight/graveyard shifts. Applicants should identify all available shifts in their cover letter.

FUNCTION AND JOB SUMMARY

Huu-ay-aht First Nations Government is seeking Oomiiqsu Support Workers to provide casual/on-call and graveyard coverage at the ʔumʔiiqsu (Oomiiqsu) Centre in Port Alberni.

The ʔumʔiiqsu (Oomiiqsu) Centre is a culturally centred home that provides wrap-around support for Huu-ay-aht and other Nuu-chah-nulth mothers and their children ages 12 and under. Services are provided 24 hours per day, seven days per week.

The Oomiiqsu Support Worker helps maintain a safe, respectful, and trauma-informed living environment. The role supports mothers and children with daily routines, goal planning, parenting support, crisis response, group programming, and connections to internal and external services. The position works closely with the Oomiiqsu Centre Manager, Oomiiqsu team members, community service providers, MCFD, Usma, and other Delegated Aboriginal Agencies where appropriate.

KEY ACCOUNTABILITIES

- Help ensure a safe, respectful, and supportive living environment for mothers and children.
- Provide prevention-focused support services using culturally safe, trauma-informed, and family-centred practice.
- Provide direct support to mothers as they work toward personal, parenting, housing, wellness, and safety goals.



huu ay aht

ANCIENT SPIRIT, MODERN MIND

- Support mothers to address and resolve concerns identified by MCFD, Usma, and/or other Delegated Aboriginal Agencies where applicable.
- Assist with group facilitation, parenting support, conflict resolution, crisis management, and daily routines.
- Maintain accurate documentation, confidentiality, and professional boundaries at all times.
- Work collaboratively with the Oomiiqsu team, HFN departments, community partners, and external service providers.

JOB DUTIES

- Assist mothers and children with daily routines, meal preparation, communal cleaning, and organization of shared living spaces.
- Help strengthen parent-child relationships and communication through one-to-one conversations, activities, and group programming.
- Facilitate or support group check-ins, life skills activities, healthy relationships programming, parenting circles, violence prevention activities, and other group topics.
- Model positive parenting strategies and provide guidance as needed.
- Plan, organize, and participate in group, cultural, wellness, and recreation activities.
- Assist with arranging guest speakers, appointments, programs, and community connections.
- Assist mothers with completing government forms, applications, and other service-related paperwork where appropriate.
- Work collaboratively with community service providers, including Usma, other Delegated Aboriginal Agency social workers, MCFD social workers, and other partners.
- Provide transportation to mothers and children for appointments, programs, events, and other approved purposes as required.
- Follow Oomiiqsu Centre policies, procedures, safety practices, and reporting requirements.
- Complete training required by BC Housing Corporation Transitional Housing Program and/or HFN.
- Perform other related duties as assigned.

OPERATIONAL REQUIREMENTS

- Work casual/on-call and/or graveyard shifts as scheduled or requested, including evenings, weekends, statutory holidays, and overnight shifts as required.
- Applicants should identify all shifts they are available for in their cover letter.
- Successful completion of background checks, including reference checks and employment verification.
- Satisfactory vulnerable sector criminal record check.
- Valid Class 5 BC Driver's Licence is required; Class 4 BC Driver's Licence is an asset.
- First Aid training is required or must be obtained within a timeframe approved by HFN.
- Food Safe Level 1 is required or must be obtained within a timeframe approved by HFN.
- Ability to work independently and as part of a team in a busy 24/7 support environment.



huu ay aht

ANCIENT SPIRIT, MODERN MIND

- Ability to maintain confidentiality on sensitive family, housing, safety, legal, and personal matters.

EDUCATION AND EXPERIENCE REQUIREMENTS

- Post-secondary education in human services, child and youth care, social work, family support, community support, or a related field is preferred.
- An equivalent combination of education, training, lived experience, and relevant work experience may be considered.
- Experience supporting women and children impacted by gender-based and/or intimate partner violence is an asset.
- Experience supporting women and children in transitional housing, shelter, family support, or community-based programs is an asset.
- Training or experience in trauma-informed practice, cultural safety, conflict resolution, crisis management, and/or de-escalation is an asset.
- Experience working with First Nations people and an understanding of issues impacting First Nations families is an asset.
- Experience using Microsoft Outlook, Word, Excel, Teams, and electronic file/documentation systems is an asset.

KNOWLEDGE, SKILLS, AND ABILITIES

- Ability to work in a culturally safe, trauma-informed, respectful, and non-judgmental manner.
- Strong communication, listening, observation, and documentation skills.
- Ability to respond calmly and appropriately during conflict, crisis, and high-stress situations.
- Ability to maintain professional boundaries, confidentiality, and sound judgment.
- Ability to build respectful working relationships with mothers, children, staff, HFN departments, service providers, and partner agencies.
- Strong organization, follow-up, time management, and teamwork skills.
- Willingness to learn and use Nuu-chah-nulth language where appropriate.
- Respect for Huu- ay- aht culture, governance, laws, values, and decision-making processes.
- Commitment to Huu-ay-aht's Sacred Principles, including ʔiisaak, ʔuʔaʔuk, and Hišukma c̓awaak.

HOW TO APPLY

Submit to:

Human Resources

Huu- ay- aht First Nations Government

Email: hr@huuayaht.org

Mailing Address: 4644 Adelaide Street, Port Alberni, B.C. V9Y 6N4

Please include Oomiiqsu Support Worker in the subject line.



huu ay aht

ANCIENT SPIRIT, MODERN MIND

In your cover letter, please indicate whether you are applying for casual/on-call coverage, graveyard coverage, or both, and list all shifts you are available to work.

Application deadline: Open until filled.

We thank all applicants for their interest. Only those selected for an interview will be contacted.

Preference may be given to qualified Huu- ay- aht citizens, qualified Indigenous applicants, and applicants with experience working in First Nations, modern treaty, self-governing Indigenous government, transitional housing, or family support environments.

Vision - The Huu-ay-aht envision a strong, self-governing, and self-reliant Nation. ?iisaak will guide us as we work together to foster a safe, healthy, and sustainable community; where our culture, language, spirituality, and economy flourish for all.

Mission - As a leader among First Nations, the Huu- ay- aht First Nations will create certainty for its community, generate wealth for financial independence, provide economic opportunities, and deliver social, cultural, and recreational programs for all Huu- ay- aht.



huu ay aht

ANCIENT SPIRIT, MODERN MIND

Huu- ay- aht First Nations Values

PROFESSIONALISM

- Ethics - be prepared, on time and ready to work
- Ethics - be responsible for the success of your work and others
- Lead by example
- Respect - for confidentiality, yourself, and co-workers
- Work / Life Balance
- Work Smarter - Share your expertise and your successes
- Take pride in your work

HEALTH

- A healthy body, mind and soul through proper diet, sleep, and exercise
- Avoid burning out with a proper work / life balance
- Be positive - always remember to smile and laugh
- Care about each other, ask questions and follow up
- Be appreciative of one another and the work we do

Trust

- Walk the talk - be honest, no gossiping
- Believe the good in everyone not the bad
- Voice your concerns, do not harbor them - clear the air
- Spend more time focusing on what you are supposed to be doing, and less time on what others are or are not doing
- Be happy and enjoy your work life

RESPECT

- Golden Rule - Treat others how you want to be treated
- Listen actively and attentively to what people are saying and clarify
- Accept people for who they are and do not judge
- Basic Etiquette - remember the common courtesies, kindness, and compassion
- ʔiisaak
- Observe protocol and ceremony

EFFECTIVE COMMUNICATION

- Think twice, speak once
- Make sure your body language is sending the correct message
- Provide responses in a timely manner; acknowledge request and provide timeline
- Listen attentively and clarify

SUPPORT

- Be available to help and ask for help when needed
- Advocate and help one another
- Provide constructive criticism, not just criticism
- Do not gossip; stop gossip when it occurs
- Clarify and seek feedback from each other