



Alberni-Clayoquot Regional District

Planner 1 Permanent Full-Time

The Alberni-Clayoquot Regional District (ACRD) is currently recruiting for a permanent full-time entry level Planner position. This position works under the direction of the General Manager of Planning and Development and the Planning Manager to provide the public with planning information and assistance as well as providing advice to the Board of Directors and its committees and commissions, outside agencies, senior staff, and the public. The position works collectively with all employees of the ACRD.

This position will initially support First Nation, community and public engagement for rural Official Community Plan (OCP) development and will include the follow duties:

- Implement strategies for increasing First Nation and community engagement and participation in OCP process, events, and activities.
- Coordinate and manage OCP community events, activities, workshops, and meetings, ensuring they run smoothly and achieve their objectives.
- Build and maintain relationships with community members, First Nations, local organizations, and partners to foster collaboration, input, and support for OCP development.
- Create and distribute online and print promotional materials and communications to effectively market events and programs to the Electoral Area communities.
- Gather and analyze feedback from First Nations, community members and participants and identify areas for improvement.

The ACRD is situated in the heart of Vancouver Island. It includes the municipalities of Port Alberni, Tofino, and Ucluelet and the Treaty Nations of Huu-ay-aht, Uchucklesaht, Yuułuʔiłʔatḥ, Toquaht and six electoral areas, all-encompassing the West Coast's most dramatic and majestic landscapes.

A copy of the job description and qualifications for this position can be viewed on the Regional District's website at www.acrd.bc.ca/jobs

This is a CUPE Local 118 position. The rate of pay is \$43.65 per hour (2024 rates). Qualified applicants are invited to forward their resume by 4:30 pm on Friday, July 19, 2024 to:

Mike Irg, General Manager of Planning and Development
Alberni-Clayoquot Regional District
E-mail: recruitment@acrd.bc.ca

Please submit your application (cover letter and resume) as a pdf document.

We thank all applicants in advance for their interest, however; only those under consideration will be contacted.