



Port Alberni Shelter Society

3681 3rd Ave.,
Port Alberni, BC, V9Y 4E7
Phone: 250-723-6511

Custodian – Part time - Weekend position

Job Title: Custodian

Reports to: Shelter Kitchen Manager

Start Date: As Soon As Possible

Rating for Grid level/point value: Grid level 3

Wage: (\$21.72/hr) as per the current collective agreement

Job Summary:

We're looking for a dependable and detail-oriented individual to join our weekend janitorial team. This role involves cleaning and maintaining to ensure a safe, sanitary, and welcoming environment for clients and staff. The position requires working independently, following a set cleaning routine, and taking initiative to maintain cleanliness.

Duties/Responsibilities:

- Maintain cleanliness of Indoor and outdoor common areas
- Sweep and mop hallways, stairwells
- Wipe down high-touch surfaces (e.g. doorknobs, railings, remotes)
- Empty trash bins and replace liners throughout the building
- Wash and launder cleaning cloths, mop heads, and shower curtains

Qualifications:

- WHIMIS
- Current Criminal Records Check.

Additional Information:

- This job entails working with a broad cross section of individuals with varying needs and is best suited to individuals who like to work with people.
- Organization and communication is important when working with cleaning schedules

How to Apply:

Please email resumes and cover letters to Shelby@portalbernishelter.com

PASS thanks all applicants for their interest, however only those selected for an interview will be contacted.