



Employment Opportunity Protective Services Assistant Temporary Part-Time

The Alberni-Clayoquot Regional District (ACRD) is in search of a highly motivated and energetic individual for the position of Protective Services Assistant to work on a temporary part-time basis.

Reporting to the Protective Services Manager (PSM), the Protective Services Assistant (PSA) provides administrative, coordination, and program support to the Protective Services department. This includes key support for FireSmart initiatives and emergency management programs, including Emergency Support Services (ESS), the Emergency Operations Centre (EOC), and other related preparedness and response activities.

The complete job description and required qualifications are available at www.acrd.bc.ca.

The successful candidate will be required to become a member of CUPE Local 118 (Alberni-Clayoquot Unit). The PSA position is 21–28 hours per week, with variable hours that may include evenings and weekends. This is a temporary position ending August 31, 2027. The 2026 rate of pay is \$39.23 per hour.

Qualified applicants are invited to forward their resume by **4:30 pm on Tuesday, November 3, 2026** to:

Karen Taylor, General Manager of Emergency & Fire Services

E-mail: recruitment@acrd.bc.ca

We thank all applicants in advance for their interest, however; only those under consideration will be contacted.