



Ahous Business Corp

PO Box 1245 Tofino BC V0R2Z0

www.MHSSahousaht.ca

Summer Student Position: Ahous Fuel Stop & Wild Side Guest Services

Position Overview

Job Title:	Fuel Station & Wild Side Trail Guest Services Student
Hours of Work:	Estimated 40 hour work week for July and August. Part time hours available for May, June and September.
Place of Work:	Ahous Fuel Stop in Ahousaht
Reports to:	Fuel Station Manager
Wage:	\$18/hr

Ahous Business Corp is looking for an outgoing individual with strong communications skills to help welcome Wild Side Trail visitors and other duties at the Ahous Fuel Stop. The ideal candidate will have a friendly and easy-going personality while also being very perceptive and disciplined. You should be able to give accurate information to hikers and visitors alike that are entering onto the trail. Competence in dealing with questions and giving information as well as customer-oriented approach is essential. The goal is to make hikers and visitors feel comfortable and welcomed while visiting in our territory.

Other duties will include dispensing fuel, collecting payments, lifting/ moving of boxes, removal of debris from steps and porch area, janitorial duties and other duties as assigned, including providing directions and answering questions about the Wild Side Trail to guests and visitors.

Responsibilities:

- Greet and welcome guests to Walk the Wildside Trail.
- Answer questions, address complaints and give suitable information.
- Collecting permit fees from hikers and visitors
- Assist and provide permits to guests and visitors of Walk the Wildside Trail.
- Distributing maps and providing appropriate directions.
- Prepare and distribute merchandise.
- Communicate effectively in person, in writing, by radio, and by telephone with various customers, co-workers and managers.
- Be resourceful and proactive in problem solving and finding information for visitors
- Maintain a clean, well-organized workspace, and responsibly keep permits, forms, maps, and a variety of miscellaneous kiosk supplies well stocked.
- May perform similar duties and special projects as per request



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- Assist with regular fuel station duties, including selling of fuel, cleaning and tidying of the shop and dock area

Key Requirements:

- Sufficient knowledge of the trail and surrounding areas to comfortably provide information and accurate directions (orientation will be provided)
- Must be willing to learn, self-motivated and be comfortable working in a technically demanding environment.
- Professional appearance and attitude.
- Proficient in basic math skills, collecting money and reconciling fees to permits issued.
- Must know how to work the cash register and calculator.
- Familiarity with office machines (e.g. printer, computer laptop, telephone, vhf etc.)
- Proficient in English (oral and written)
- Strong work ethic, dependable, trustworthy, and motivated to responsibly show up for various shifts in a reliable, consistent and timely manner.

Application Details

- Please email a resume and two references to: Anna Atleo at (info@mhssahousaht.ca) or drop it off at either the Fuel Stop or ABC/MHSS office (Attention: Anna Atleo) in Tofino. Only successful candidates will be contacted for an interview.

Posting Date

April 23 2024

Closing Date

Open until filled