



**ALBERNI VALLEY EMPLOYMENT CENTRE**

Port Alberni: Fax: 250.724.4565 • Phone: 250.724.4560, ext. "0"

Ucluelet: Fax: 250.726.2975 • Phone: 250.726.4243

Tofino: Fax: 250.725.2845 • Phone: 250.725.8805

*A **NO COST** Wage Subsidy Work Experience Placement Service, offering financial support to an employer as incentive to hire and provide skills training, is available to eligible new employees (position must be 35 hrs./wk. minimum). Please indicate on the form if you are interested, and we will contact you to discuss details of the Wage Subsidy Service.*

**JOB ORDER**

(Contact Name: \_\_\_\_\_ Ph: \_\_\_\_\_)

Date: \_\_\_\_\_ Interested in the Wage Subsidy Service?  Yes  No

Do you want your company identified in the advertisement?  Yes  No

Would you like us to share this job on our Facebook Page?  Yes  No

Job Title(s): \_\_\_\_\_

Company Name: \_\_\_\_\_

Job location:  Port Alberni  Ucluelet  Tofino  Bamfield

**\*\* NOTE: AVEC does not post jobs located outside the Port Alberni / West Coast region. To post a job in another region, please log on to the WorkBC website at [www.workbc.ca](http://www.workbc.ca)**

Number of positions available: \_\_\_\_\_ Job start date: \_\_\_\_\_

Closing date for applications: \_\_\_\_\_

Schedule:  Full-Time  Part-Time  Casual  Temporary

Wage: \_\_\_\_\_

Hours: \_\_\_\_\_

Details: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Skills and Qualifications: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How to apply: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

*For confidentiality reasons, we cannot give lists of names to employers. However, the Alberni Valley Employment Centre may contact individuals who they feel may be suited for the position, and have the individual(s) contact the employer to make appropriate arrangements.*