

Summer Day Camp Team Lead

Published:	April 8, 2024
Location:	Port Alberni
Job Type:	Temporary, Seasonal, Intern, Co-op
Date:	9-12 weeks, ending August 30, 2024
Ministry Unit/Dept:	Alberni Valley Ministries
Salary Range:	\$19-\$21 per hour
Shift and Schedule:	Monday to Friday, 40 hours per week, 8:30 – 4:30/9:00-5:00
Address:	4835 Argyle Street, Port Alberni, BC
Posting Expires:	May 10, 2024
Applications Accepted By:	E-mail: susan.ramsay@salvationarmy.ca Or in person at The Salvation Army Alberni, Monday-Friday, 9:30-3:30.

DESCRIPTION

The Summer Day Camp Team Lead will provide interactive leadership and support in the daily activities of our summer day camp program, ensuring that children are safe, engaged, active, and having fun. Programming will occur both at the Salvation Army building and on frequent field trips. In addition to daily hands-on program delivery, the Team Lead will coordinate co-workers and volunteers, communicate with parents and Salvation Army staff, and make adaptations and decisions as needed based on resources and conditions. The Team Lead will be responsible for some daily planning and will keep both parents and Salvation Army management informed.

The incumbent will work within a team of co-workers and volunteers to provide a varied program for children aged 5-12, including games, crafts, music, bible stories, hiking, swimming, and other activities in accordance with The Salvation Army mission, values, and standards. The program will take place both at the Salvation Army and on field trips.

The Salvation Army is an international Christian church. Its message is based on the Bible; its ministry is motivated by love for God and the needs of humanity.

Mission Statement The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world.

Core Values The Salvation Army Canada and Bermuda has four core values:

Hope: We give hope through the power of the gospel of Jesus Christ.

Service: We reach out to support others without discrimination.

Dignity: We respect and value each other, recognizing everyone's worth.

Stewardship: We responsibly manage the resources entrusted to us.

KEY RESPONSIBILITIES:

- Provide interactive support and leadership during all day camp programming, including games, bible stories, crafts, outings, meals, snacks, swimming, and other activities.
- Ensure the safety and appropriate supervision of all camp participants at all times.
- Coordinate with co-workers and volunteers, assigning tasks and coaching as needed.
- Communicating with both parents and Salvation Army Management.
- Planning some components of daily program, adapting to changing needs and resources of campers.
- Help set up and clean up each activity, including beginning and end of day.
- Maintain a safe, clean working environment.
- Build positive relationships with campers, caregivers, co-workers and volunteers to keep everyone informed and engaged.
- Demonstrate responsible, ethical, compassionate leadership and behaviour management of campers.
- Help children navigate interpersonal conflicts and frustration, maintaining dignity and respect of all.
- Maintain accurate records of camper information and attendance while maintaining confidentiality.
- Administer basic first aid as needed; record and communicate all incidents.
- Adhere to all policies and procedures as instructed.
- Other related duties as required.

QUALIFICATIONS AND EDUCATION REQUIREMENTS:

Education/Certifications:

- Applicant must be at least 19 years of age or older.
- Current First Aid/CPR, or willingness to attain.
- Must provide a valid Criminal Record Background Check with vulnerable sector screening; the screening is secured either through the national Canadian Police Information Centre (CPIC) or through a local police detachment.
- Driver's License with 2 years clean driving record is an asset.

Experience:

- Prior experience supervising children is required.
- Prior experience planning youth programs or lessons is an asset.
- Experience with Sunday School, Youth Group, or Summer Camp is an asset.
- Involvement with sports, music, art, crafts, or other interests is an asset.
- Knowledge and experience working with youth with complex needs and behaviors is an asset.

PREFERRED SKILLS/CAPABILITIES:

- Ability to interact effectively and courteously with all ages.
- Ability to give corrective feedback to both children and peers.
- Strong communication skills with all ages, including management, co-workers, and parents.
- Positive and encouraging attitude.
- Enjoys working with children.
- Able to join children in a variety of activities and maintain a high energy level throughout the program days, including swimming and on small hikes.
- Ability to treat information in a confidential manner.
- Ability to work independently with minimal supervision.
- Comfortable praying with staff and campers as need arises.
- Ability to maintain focus on children and program operations daily.

The Salvation Army will provide reasonable accommodation upon request. Please let us know if you have a need for any accommodation.

We thank all applicants, however, only those candidates to be interviewed will be contacted. Internal Applicants, must advise your managing supervisor of your intentions prior to submitting your application.