



### **Support Staff**

Teachable Moments Services Inc. (TMS) is currently looking to hire support workers to fill permanent and casual positions. If you are looking for a rewarding career and wanting to be part of an amazing team, this is the job for you!

For over a decade TMS has been operating resource homes in Port Alberni. TMS maintains a high level of work standards for all our employees. We offer a diverse and supportive work environment that is respectful and fosters a culture of safety and learning. TMS is committed to ensuring that all employees are paid a fair and competitive wage, as well as offering a variety of other benefits and incentives.

### **Job description for Support workers:**

- Providing one on one support to children, youth and adults with developmental disabilities in their homes and in community settings.
- Assisting with all aspects of daily living, medication administration, personal hygiene, life skills and social skills development. Recreational opportunities. Assisting with cleaning, cooking and maintaining the homes and/or programs.

### **Recruitment/Retention Bonus**

In this competitive work environment TMS has started a new incentive for new employees. Once an employee completes 6 months of employment at TMS they are given a one-time recruitment/ retention bonus based on their employment status.

- Casual: 300.00
- Part time: 500.00
- Full time: 1000.00

Once the employee has passed this probation period they are then advanced to a higher hourly wage.

### **Benefits permanent employees are entitled to:**

In addition to a higher hourly rate/wage after a year of full-time employment, employees are entitled to the following benefits:

- Diversity day/bonus
- Birthday bonus
- After one year of employment full time employees are also eligible for a whole life insurance policy.

Permanent employees with rotations are also entitled to "health dollars" to go towards medical/health expenses.

### **Skills & qualifications**

TMS provides a wide range of in-house training/support so although experience and education is an asset, it is not necessarily a requirement! Community support worker certificate an asset!

- Experience working with children, youth and adults with developmental disabilities.
- Strong work ethic, reliable/dependable
- The ability to follow verbal and written instructions and adhere to policies and procedures as they are outlined.
- Good communication skills, both verbal and written

**Requirements of Employment:**

- All employees must have valid CPR/First Aid upon hiring.
- All employees must provide a drivers abstract.
- Hold a class 5 driver's licence.
- Criminal record check through the Solicitor General of BC

**Rate of pay:**

Employees rate of pay is dependent of a variety of factors, this includes but is not limited to, experience, education, job performance and what position/program the employee will hold. Currently TMS rate of pays is as follows:

Awake front line \$22.00-23.50.

Asleep night attendant \$17.50-\$19.00

If you are interested in joining our team, please submit your cover letter, resume and references to;

[erin@teachable-moments.ca](mailto:erin@teachable-moments.ca). We thank all applicants for their interest but only those selected for an interview will be contacted.